

**Space Family Education, Inc.
Board of Director's Open Meeting**

Director Report

Staffing

Resignations:

None

New Hires:

No report

Other:

Ms. Amalia (room 1) will be taking an extended leave around the Holidays, and Ms. Angela (room 1) will have her baby soon (in about a month). Ms. Hirning reported that the room will be covered with floater and substitute if needed, and that the Holidays would help due to low attendance.

Operations

Facility:

Ms. had filed a work order with NASA to remove some dead trees behind the fence. She also discussed the need to remove a tree stump to make room for the new swing set. Ms. Hirning will ask NASA whether they can remove the tree stump also or we have to do it ourselves.

Ms. Hirning reported that she received a call from NASA with questions regarding the ACRV play structure and what we would like to do with it, but nothing has been done on it yet.

The water in the facility looked 'funny' and foamy one day. NASA was called. They flushed the lines and everything was back to normal.

Special Events:

Ms. Hirning reported that the book fair was a success. We've sold \$600+ worth of books. The Center received \$382 cash, about \$200 worth of books, and about \$250 worth of coupons.

The cookie dough sale (fund raising) will start November 1st. Ms. Hirning planned to divide the earnings among the rooms, hoping to motivate parents and teachers (to raise money for their own room). We will get back 45% of the sales. Ms. Vandersand suggested that we contact Debbie Conder of the NASA Exchange about having the childcare center fund raising at JSC cafeterias.

The Ident-a-kid program will be next Wednesday, October 23rd (also NASA Safety Day).

The children will be trick-or-treating on site on Thursday, October 31st. Lynn Buquo will distribute the final plan and route. As in past years, the children will be visiting buildings 1, 16, 12, and 45. The young toddlers and infants will have their own trick-or-treating in the building (childcare center).

The Fall Carnival will be on Friday, November 1st, from 3:30p to 5:30p. Ms. Hiring is waiting for the rest of the donations for the carnival. Each room is planning and preparing a booth for the carnival.

The children in rooms 5 and 6 will have a field trip to Carol's Country Place on November 6th.

The children in rooms 7-9 will have their field trip to Carol's Country Place on November 8th.

November 12th and 13th will be Picture Day.

The annual Thanksgiving Feast will be on November 21st. More details will be provided in November.

Other:

Ms. Hiring (the Center) is planning to have the Thanksgiving and Christmas mini camp for school age children. Thanksgiving mini camp will be Monday, November 25, through Wednesday, November 27. Christmas mini camp will be December 23rd, 27th, 30th, 31st and January 2nd and 3rd. More details will be provided later (announcements, JSC Today, and webpage).

Committees Report

Education Curriculum

All enrichments, especially Spanish, are going well. Ms. Gomez commented that Ms. Ricki is doing a great job with the Spanish enrichment, and many parents agreed.

Playground

Mr. Kelley is working the swing set purchase. Ms. Hirning reported that the worn out infant swing seats will also be replaced in the process.

Newsletter and Webpage

No report from newsletter committee and that it's almost time.

No report from Ms. Moreland. Mr. Nguyen reported that the webpage is going through some make-over and things look great.

Room-1

Everything is fine.

A question was raised about the family support member (spouse) badge announcement. Mr. Nguyen reported that it is still in work by NASA, and that NASA would provide more information in November.

Room-2

No report

Room-3

“Fine”.

Room-4

The kids are going through potty training.

Room-5

No report

Room-6

No report

Room-7

No report

Room-8

No report

Room-9

Araiza-Young (by email) - No issue.

Board Members Report

Policies and Procedures (Jennifer Lewis)

No report

Treasurer (Laurie Garcia)

Absent

Secretary (Louis Nguyen)

New membership number is 228.

Vice President (Erica Vandersand)

Ms. Vandersand reported that Mr. Robert Hall has been promoted and it is not certain if he'll continue to be our NASA liaison.

Ms. Vandersand passed on a request from the National Management Association for children to sing at an NMA luncheon.

President (Susan Gomez)

Ms. Gomez reported and commented on two recent safety inspections (safety and security), and that the Center has corrected most of the violations/complaints, with the exception of the ACRV. Ms. Gomez also mentioned about references to the fence and panic button by the security consultant (security walk through that was mentioned in last month BOD meeting).

SFEI Members Report

Walk-ons

None

Old Business

None

New Business

Ms. Hirning questioned about how to get on the JSC Today distribution. Apparently, not all on-site employees get the JSC Today. Ms. Hirning wants to notify JSC about the (Holidays) mini camps.

The next meeting will be November 21, 2002
Room 122 JSC Child Care Center - 11:30 AM - 1:00 PM